

**Memorandum**

March 3, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Licensed Professional Counselor of Mental Health (LPCMH) in the state of Delaware below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Delaware
Professional Licensure/Certification Title	Licensed Professional Counselor of Mental Health
Professional Licensure/Certification Short Title/Acronym	LPCMH
PLC Agency	Delaware Board of Mental Health and Chemical Dependency Professionals
PLC Agency Address (Address)	Cannon Building
PLC Agency Address (Address2)	Suite 203
PLC Agency Address (City), (State, Zip Code)	Dover DE 19904
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(302) 744-4500
PLC Agency Contact Email	customerservice.dpr@delaware.gov
PLC Agency Website URL	<a href="https://dpr.delaware.gov/boards/profcounselors/">https://dpr.delaware.gov/boards/profcounselors/</a>
Link to Rules/Regulations/Statutes	<a href="https://regulations.delaware.gov/AdminCode/title24/3000.shtml">https://regulations.delaware.gov/AdminCode/title24/3000.shtml</a>
Link to Agency Regulations	<a href="https://dpr.delaware.gov/boards/profcounselors/newlicense/">https://dpr.delaware.gov/boards/profcounselors/newlicense/</a>
Parent Agency Name	Delaware Department of State/Division of Professional Regulation
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application

Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	60 semester hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	2.1 Graduate Transcript. The applicant's master's degree in Clinical Mental Health counseling shall be documented by an official transcript submitted directly to the Board by the accredited educational institution granting the degree. In cases where an applicant's master's degree required remediation by the certifying organization the completion date of remediation courses shall be considered the conferment date of the degree of record for all matters before the Board.
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	

URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	Not specified
PIFWC Requirement Details	Not specified
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	Not specified
PIFWC setting	Not specified
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	Yes
1. Examination Title	National Counselor Examination (NCE) or National Clinical Mental Health Counselor Examination (NCMHCE)
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	

PLC Agency Requires:	
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The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Delaware Licensed Professional Counselor of Mental Health (LPCMH) PLC pre-education requirements.

DOES NOT meet Delaware Licensed Professional Counselor of Mental Health (LPCMH) PLC pre-education requirements.

Additional information is needed to make determination:

Delaware Licensed Professional Counselor of Mental Health (LPCMH) PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 03/24/20**

Dean Review:

**APPROVAL DEAN 03/05/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 03/27/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review