

Memorandum

March 3, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Professional Counselor () in the state of Alaska below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Alaska
Professional Licensure/Certification Title	Professional Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Alaska Board of Professional Counselors
PLC Agency Address (Address)	P.O. Box 110806
PLC Agency Address (Address2)	
PLC Agency Address (City), (State), Zip Code	Juneau AK 99811-0806
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(907) 465-8444
PLC Agency Contact Email	ProfessionalCounselors@Alaska.Gov
PLC Agency Website URL	https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/ProfessionalCounselors.aspx
Link to Rules/Regulations/Statutes	http://www.akleg.gov/basis/statutes.asp#08.29.400
Link to Agency Regulations	https://www.commerce.alaska.gov/web/portals/5/pub/pco4403.pdf
Parent Agency Name	Alaska Division of Corporations, Business, and Professional Licensing
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	60 semester credit hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	an earned master's degree in counseling or a related professional field, from a regionally or nationally accredited institution of higher education approved by the board, and at least 60 graduate semester hours in counseling during or after earning the master's degree;
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree	Yes

indicate eligibility to practice in that capacity	
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	
PIFWC Required to be eligible for PLC	
PIFWC Requirement Details	
Does the PLC Agency or State require prior notification for PIFWC	
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	Yes
1. Examination Title	National Counselor Examination for Licensure and Certification (NCE) within the last three years before the date of application administered by National Board for Certified Counselors, Inc. (NBCC)
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Alaska Professional Counselor () PLC pre-education requirements.

DOES NOT meet Alaska Professional Counselor () PLC pre-education requirements.

Additional information is needed to make determination:

Alaska Professional Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

APPROVAL CHAIR 03/24/20

Dean Review:

APPROVAL DEAN 03/05/20

Associate VPAA Review:

APPROVAL GRAD/VPAA 03/27/20

Website disclosure pages updated.

Director, Online & Continuing Education Review