Banner Student Self Service Registration

This is a step-by-step instruction to help you register for classes using Self Service Banner.

1. Access Self Service Banner via the link on NSU’s home page, which will bring you to SNAP.
2. Sign in using your Wolves email/password.
   a. Be sure to use your whole email address: Firstname.Lastname@Wolves.Northern.edu
3. Click the Student tab in the left hand menu bar
4. Select Register for Classes link

5. Next, Click "Register for Classes"

6. Sign in using your Wolves email/password: Note: be sure to use your whole email address: Firstname.Lastname@Wolves.Northern.edu
7. Click the drop down arrow under "Terms Open for Registration"
8. Select the semester you are registering for, and select Continue
9. In the **Find Classes** area, **select** University, and subject. Note: none of the search fields are required. These two fields are the best way to find the courses you are looking for.

10. **Click** Search

![Screen shot showing the Find Classes area with University set to Northern State University and Subject set to Mathematics]

11. **Navigate** the search results for the course you need.

12. **Click** the **Add** button next to the course
13. The course will be added to your **Summary** area.

14. Once you have added all your courses click the **Submit** button in the lower right hand corner.

15. You have now registered for courses, your schedule can be viewed in the **Schedule** area.