



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**

New Course Request

Use this form to request a new common or unique course. Consult the system database through Colleague or the [Course Inventory Report](#) for information about existing courses before submitting this form.

NSU

Science and Mathematics

Institution

Division/Department

Michael Wernow

2/24/2020

Institutional Approval Signature

Date

Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system database in Colleague and the [Course Inventory Report](#) including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
BIOL106	Human Health and Biology	3
BIOL 106L	Human Health and Biology Lab	0

NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in Colleague.

Course Description

BIOL 106: An introductory, non-majors lab and lecture course on the biology of humans. Human Health and Biology provides an overview of the fundamental principles of biology as they relate to the human organism. It presents an overview of the anatomy and physiology of human body systems, genetics, disease processes and biotechnology with a focus on applications to contemporary life and increased health literacy. This course is designed for non-majors and anyone who is interested in learning about how the human body works. Not intended for Biology majors.

BIOL 106L: Laboratory experience that accompanies BIOL 106.

NOTE: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as "we" and "you," or rely on specialized jargon, vague phrases, or clichés.

Pre-requisites or Co-requisites (add lines as needed)

Prefix & No.	Course Title	Pre-Req/Co-Req?
BIOL 106L	Human Health and Biology Lab	Co-Requisite (for BIOL 106)
BIOL 106	Human Health and Biology	Co-Requisite (for BIOL 106L)

Registration Restrictions

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Section 2. Review of Course

2.1. Was the course first offered as an experimental course (place an "X" in the appropriate box)?

- Yes (if yes, provide the course information below) No

2.2. Will this be a unique or common course (place an "X" in the appropriate box)?

If the request is for a unique course, verify that you have reviewed the common course catalog via Colleague and the system [Course Inventory Report](#) to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form.

Unique Course

Prefix & No.	Course Title	Credits
BIOL 105	Human Biology	3

Provide explanation of differences between proposed course and existing system catalog courses below:

This course will serve as a general education course as well as have a lab component unlike similar courses (BIOL 105) of its kind.

Common Course Indicate universities that are proposing this common course:

- BHSU DSU NSU SDSMT SDSU USD

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

- No.** Replacement of _____
(course prefix, course number, name of course, credits)
*Attach course deletion form

Effective date of deletion: [Click here to enter a date.](#)

- No.** Schedule Management, explain below:
Schedule rotation
- Yes.** Specify below:

3.2. Existing program(s) in which course will be offered: Elective course, General education

3.3. Proposed instructional method by university: N01 (Face-to-face)

3.4. Proposed delivery method by university: BIOL 106 – R (lecture); BIOL 106L – L (Laboratory).

3.5. Term change will be effective: Fall 2020

3.6. Can students repeat the course for additional credit?

Yes, total credit limit: _____ No

3.7. Will grade for this course be limited to S/U (pass/fail)?

Yes No

3.8. Will section enrollment be capped?

Yes, max per section: 24 No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the [Course Inventory Report](#)?

Yes No

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

3.10. Is this prefix approved for your university?

Yes No

If no, provide a brief justification below:

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department Code: NBIO

4.2. Proposed [CIP Code](#): 260101

Is this a new CIP code for the university? Yes No