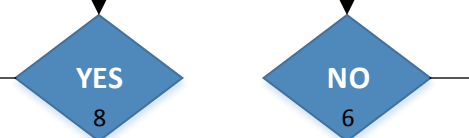


# Map of BOR Policy 3:4 Student Conduct Code

## Allegation directed to the Student Conduct Officer (SCO) 1

If the SCO determines that the allegation, if true, would violate the Student Code, the SCO will conduct an informal, preliminary investigation to determine whether the allegation is credible. 5



**YES 8**

Parties mutually agree to a full resolution acceptable to SCO 14

Respondent waives a formal hearing by admitting to the misconduct and accepting the proposed sanctions (not available for alleged Human Rights Violations) 15

Where some matters are resolved; any unresolved matters proceed to a formal hearing. 16

**NO 6**

Informally resolved if: 13.5

The reporting party will disclose the facts that form basis for allegation, including (1) identities of witnesses and (2) any other relevant info regarding alleged misconduct 2

Allegations of Academic Misconduct will be reported to the SCO but are initially addressed through Policy 2:33 3

If informally resolved pursuant to 2:33 Faculty Member will notify SCO and SCO shall determine and impose appropriate conduct sanctions 3.5

Allegations of Human Rights Violations shall follow process in BOR policy 1:18 4

SCO shall inform Complainant. 7

Note: This map is meant as a companion to BOR Policy 3:4. If there is any discrepancy between the two, the policy takes precedent.

**Appeal Process:** 23  
Refer to page 2

SSAO decides whether interim measures are appropriate. If so, he/she will impose them. 9

Allegations of Human Rights Violations and Academic Misconduct not informally resolved pursuant to 1:18 or 2:33, enter the 3:4 process here. 10

**Notice to Respondent** 11  
Within 15 days of receipt of complaint, SCO will provide written Notice to Respondent.

**Written Notice Includes:**

- (1) the alleged misconduct,
- (2) the section(s) of the Student Code alleged to have been violated,
- (3) the name of the C,
- (4) a time to meet with the SCO to provide the R the opportunity to give his/her account of the incident leading to the allegation of misconduct,
- (5) information about the right to have an Advisor present throughout the conduct process,
- (6) information about both the informal and formal resolution processes,
- (7) a time for a hearing to occur no earlier than 10 and no later than 20 days after this notice is provided to address any alleged violations that are not informally resolved (min. time limit can be waived by R and max. can be extended by SCO) 12

**Informal Resolution:**  
SCO determines whether resolution can be resolved informally. 13

**Formal Hearing:**  
Matters not resolved informally proceed to formal resolution. 17

**Hearing guidelines:** 19

- Conducted in private (witnesses other than C/R only there when presenting their info)
- Chair has authority to (1) exclude anyone who interferes, (2) determine if info, materials, documents and statements are relevant and accepted for consideration
- The R is presumed to not have violated the Student Code.
- If either party wants the SCP to review any materials or documents or wants to present any witnesses at the hearing, these materials, documents, witness lists must be submitted to Chair by the following deadlines: at least 24 hours in advance for all matters except allegations of Human Rights Violations, which must be submitted 72 hours in advance. Both parties will receive copies of documents (provided by SCP)
- C/R have right to be assisted by Advisor(s). Advisor(s) limited to speaking to advisee.
- SCO record and maintain audio of hearing

For allegations of Academic Misconduct, the SCP must include at least 1 Faculty Member/academic administrator on hearing panel 18

**Hearing order:** 20

- Each participant identifies self by name/role
- Chair reminds R of rights, materials received prior to hearing, and alleged behavior that would violate Code
- Chair provides C opportunity to:
  - present additional relevant facts
  - present/question any witnesses, allow SCP opportunity to question witnesses, allow R to submit written questions for witnesses
- Chair provides R opportunity to:
  - present additional relevant facts
  - present/question any witnesses, allow SCP opportunity to question witnesses, allow C to submit written questions for witnesses
- SCP may ask questions of the C/R
- SCP to meet in closed session to discuss and make its recommendations

**Decision:** 21

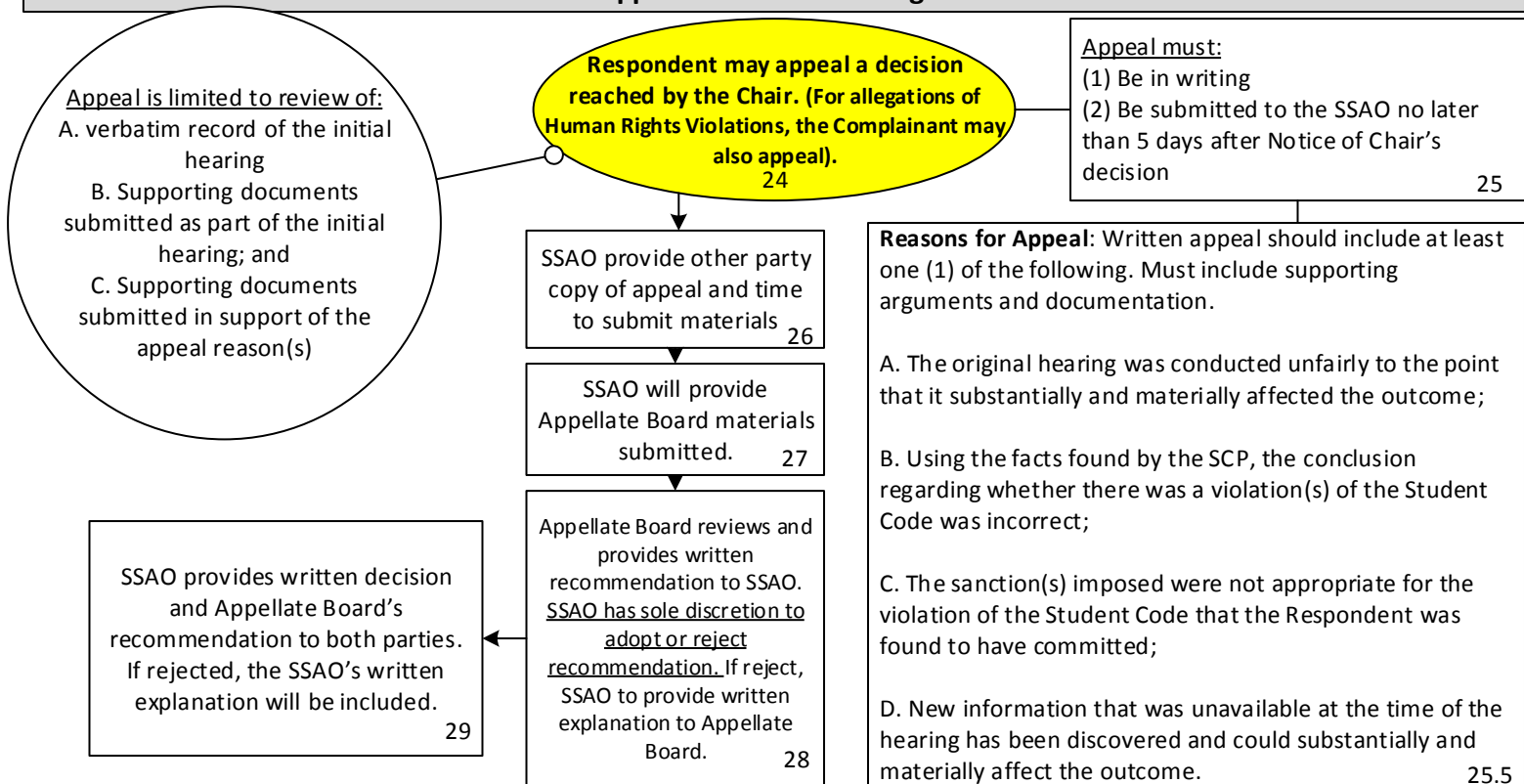
- SCP determines if the R more-likely-than-not violated Student Code.
- SCP prepares written findings to support determination (includes factual finding and application of facts to the Student Code), if violation, it should include recommended sanctions.
- SCP will forward findings, conclusions, and any recommended sanctions to Chair. Chair has sole discretion to adopt or reject.
- Chair issues findings, conclusions and any sanctions (including effective date)
- Chair's written findings, conclusions, and sanctions will be provided to the R. The same will be provided to the C when permitted by law.

**Decision Cont:** 22

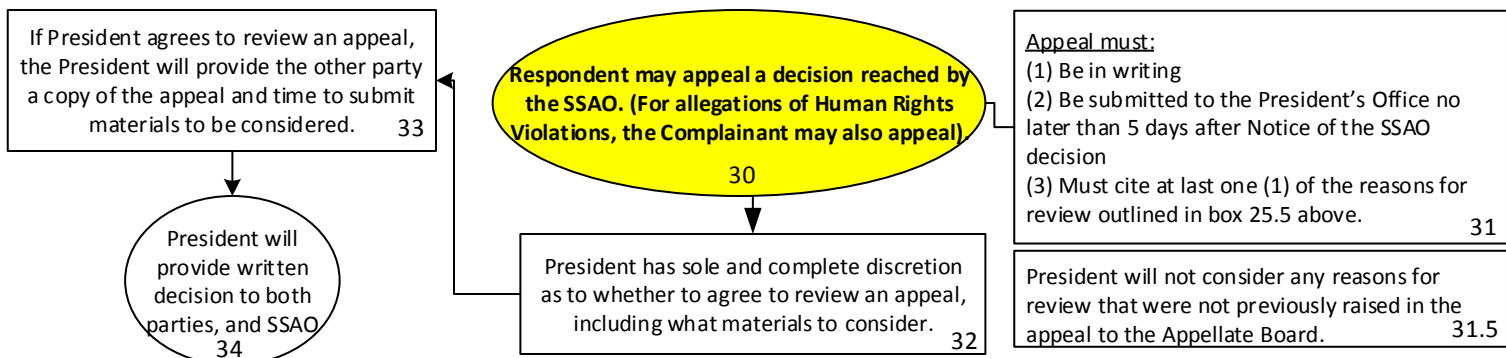
- In matters of Academic Misconduct, the Chair's written findings, conclusions, and any conduct sanctions shall also be provided to the Faculty Member.

# Appeal Process for BOR Policy 3:4

## Appeal as a Matter of Right



## Appeal to the President of the Institution



## Appeal to the Board of Regents: Only after exercising and exhausting all appeals available at the Institutional level

