

Memorandum

March 3, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Licensed Mental Health Counselor (LMHC) in the state of Indiana below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Indiana
Professional Licensure/Certification Title	Licensed Mental Health Counselor
Professional Licensure/Certification Short Title/Acronym	LMHC
PLC Agency	Behavioral Health and Human Services Licensing Board
PLC Agency Address (Address)	Indiana Professional Licensing Agency
PLC Agency Address (Address2)	402 W. Washington St., Room W072
PLC Agency Address (City), (State), Zip Code	Indianapolis IN 46204
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(317) 234-2054
PLC Agency Contact Email	pla8@pla.IN.gov
PLC Agency Website URL	https://www.in.gov/pla/social.htm
Link to Rules/Regulations/Statutes	http://iga.in.gov/legislative/laws/2019/ic/titles/025#25-23.6
Link to Agency Regulations	https://www.in.gov/pla/2888.htm
Parent Agency Name	Indiana Professional Licensing Agency
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No

URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	60 semester hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	(1) Complete sixty (60) semester hours of graduate course work in counseling that must include either a master's degree that required not less than forty-eight (48) semester hours or a doctor's degree in counseling. The graduate course work must include the following content areas: (A) Human growth and development. (B) Social and cultural foundations of counseling. (C) Helping relationship, including counseling theory and practice. (D) Group dynamics, processes, counseling, and consultation. (E) Lifestyle and career development. (F) Assessment and appraisal of individuals. (G) Research and program evaluation. (H) Professional orientation and ethics. (I) Foundations of mental health counseling. (J) Contextual dimensions of mental health counseling. (K) Knowledge and skills for the practice of mental health counseling and psychotherapy. (L) Clinical instruction. (2) Not less than one (1) supervised

	clinical practicum, internship, or field experience in a counseling setting, which must include a minimum of seven hundred (700) clock hours consisting of one (1) practicum of one hundred (100) hours, and one (1) internship of six hundred (600) hours with at least sixty-six (66) hours of face to face supervision. This requirement may be met by a supervised practice experience that took place away from an eligible postsecondary educational institution but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a clinical mental health graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education or the Association of Universities and Colleges of Canada.
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	(L) Clinical instruction. (2) Not less than one (1) supervised clinical practicum, internship, or field experience in a counseling setting, which must include a minimum of seven hundred (700) clock hours consisting of one (1) practicum of one hundred (100) hours, and one (1) internship of six hundred (600) hours with at least sixty-six (66) hours of face to face supervision. This requirement may be met by a supervised practice experience that took place away

	from an eligible postsecondary educational institution but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a clinical mental health graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education or the Association of Universities and Colleges of Canada.
PIFWC Requirement Details	(L) Clinical instruction. (2) Not less than one (1) supervised clinical practicum, internship, or field experience in a counseling setting, which must include a minimum of seven hundred (700) clock hours consisting of one (1) practicum of one hundred (100) hours, and one (1) internship of six hundred (600) hours with at least sixty-six (66) hours of face to face supervision. This requirement may be met by a supervised practice experience that took place away from an eligible postsecondary educational institution but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a clinical mental health graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education or the Association of Universities and Colleges of Canada.
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	700 hours practicum, 600 hours internship
PIFWC setting	Not specified
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	Yes
1. Examination Title	National Clinical Mental Health Counselor Exam (NCMHCE)
2. Examination Title	Indiana jurisprudence examination
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	

9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Indiana Licensed Mental Health Counselor (LMHC) PLC pre-education requirements.

DOES NOT meet Indiana Licensed Mental Health Counselor (LMHC) PLC pre-education requirements.

Additional information is needed to make determination:

Indiana Licensed Mental Health Counselor (LMHC) PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

APPROVAL CHAIR 03/24/20

Dean Review:

APPROVAL DEAN 03/25/20

Associate VPAA Review:

APPROVAL GRAD/VPAA 03/26/20

Website disclosure pages updated.

Director, Online & Continuing Education Review