

**Memorandum**

March 3, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Licensed Professional Counselor Associate (LPCA) in the state of Kentucky below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Kentucky
Professional Licensure/Certification Title	Licensed Professional Counselor Associate
Professional Licensure/Certification Short Title/Acronym	LPCA
PLC Agency	Kentucky Board of Licensed Professional Counselors
PLC Agency Address (Address)	500 Mero Street, 2SC32
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Frankfort KY 40601
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(502) 782-8803
PLC Agency Contact Email	lpc@ky.gov
PLC Agency Website URL	<a href="http://lpc.ky.gov/Pages/default.aspx">http://lpc.ky.gov/Pages/default.aspx</a>
Link to Rules/Regulations/Statutes	<a href="http://lpc.ky.gov/Laws%20and%20Regulations/Laws%20and%20Regulations%20Booklet.pdf">http://lpc.ky.gov/Laws%20and%20Regulations/Laws%20and%20Regulations%20Booklet.pdf</a>
Link to Agency Regulations	
Parent Agency Name	Kentucky Protection Cabinet
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No
URL for approval process information	

Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	60 semester hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	(d) Has completed a minimum of sixty (60) graduate semester hours in the following: 1. The helping relationship, including counseling theory and practice; 2. Human growth and development; 3. Lifestyle and career development; 4. Group dynamics, process, counseling, and consulting; 5. Assessment, appraisal, and testing of individuals; 6. Social and cultural foundations, including multicultural issues; 7. Principles of etiology, diagnosis, treatment planning, and prevention of mental and emotional disorders and dysfunctional behavior; 8. Research and evaluation; and 9. Professional orientation and ethics;
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	

Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	All applicants shall complete an organized practicum or internship consisting of at least four hundred (400) hours
PIFWC Requirement Details	All applicants shall complete an organized practicum or internship consisting of at least four hundred (400) hours
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	400 hours
PIFWC setting	Not specified
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Kentucky Licensed Professional Counselor Associate (LPCA) PLC pre-education requirements.

DOES NOT meet Kentucky Licensed Professional Counselor Associate (LPCA) PLC pre-education requirements.

Additional information is needed to make determination:

Kentucky Licensed Professional Counselor Associate (LPCA) PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 03/24/20**

Dean Review:

**APPROVAL DEAN 03/06/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 03/27/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review