

Memorandum

April 6, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Hawaii below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Hawaii
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Hawaii Department of Education
PLC Agency Address (Address)	Certification and Licensure
PLC Agency Address (Address2)	1390 Miller St
PLC Agency Address (City), (State, Zip Code)	Honolulu HI 96813
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(808) 784-6200
PLC Agency Contact Email	doeinfo@k12.hi.us
PLC Agency Website URL	http://www.hawaiipublicschools.org/Pages/Home.aspx
Link to Rules/Regulations/Statutes	https://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HRS0302A/HRS_0302A-0805.htm
Link to Agency Regulations	https://hawaiiteacherstandardsboard.org/content/permits-and-license-types/
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	Best I can find: OPTION A REQUIREMENTS (1) Possess a bachelor's degree from a regionally accredited institution or the equivalent from a non-U.S. institution; (2) Complete a State-approved teacher, librarian or counselor education program; (3) Meet basic skills and content knowledge requirements; (4) Clear the professional fitness check. How do I know if the program I completed is a State Approved Teacher Education Program (SATEP)? Please note that the designation ""state approved"" does not mean that the program must be approved in Hawaii, but that the program you completed is an approved teacher education program in the state in which you completed the program. A quick way to determine this would be to contact the program officials of the program that you completed.

Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	
PIFWC Required to be eligible for PLC	Not specified
PIFWC Requirement Details	Not specified
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	

10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

- Meets Hawaii School Counselor () PLC pre-education requirements.
- DOES NOT meet Hawaii School Counselor () PLC pre-education requirements.
- Additional information is needed to make determination:

Hawaii School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

APPROVAL CHAIR 04/06/20

Dean Review:

APPROVAL DEAN 04/07/20

Associate VPAA Review:

APPROVAL GRAD/VPAA 04/09/20

Website disclosure pages updated.

Director, Online & Continuing Education Review