

## Memorandum

April 6, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Idaho below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Idaho
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Idaho Department of Education
PLC Agency Address (Address)	Certification and Professional Standards
PLC Agency Address (Address2)	650 West State Street
PLC Agency Address (City), (State, Zip Code)	Boise ID 83702
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(208) 332-6882
PLC Agency Contact Email	certification@sde.idaho.gov
PLC Agency Website URL	<a href="https://www.sde.idaho.gov/cert-psc/">https://www.sde.idaho.gov/cert-psc/</a>
Link to Rules/Regulations/Statutes	Page 7: <a href="https://adminrules.idaho.gov/rules/current/08/080202.pdf">https://adminrules.idaho.gov/rules/current/08/080202.pdf</a>
Link to Agency Regulations	<a href="https://www.sde.idaho.gov/cert-psc/cert/">https://www.sde.idaho.gov/cert-psc/cert/</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No

URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	a. School Counselor (K-12) Endorsement. To be eligible for a Pupil Service Staff Certificate - School Counselor (K-12) endorsement, a candidate must have satisfied the following requirements. The Pupil Service Staff Certificate with a School Counselor (K-12) endorsement is valid for five (5) years. Six (6) semester credit hours are required every five (5) years in order to renew the endorsement. (3-28-18) i. Hold a master's degree and provide verification of completion of an approved program of graduate study in school counseling from a college or university approved by the Idaho State Board of Education or the state educational agency of the state in which the program was completed. The program must include successful completion of seven hundred (700) clock hours of supervised field experience, seventy-five percent (75%) of which must be in a K-12 school setting. This K-12 experience must be in each of the

	<p>following levels: elementary, middle/ junior high, and high school. Previous school counseling experience may be considered to help offset the field experience clock hour requirement; and (3-25-16) ii. An institutional recommendation is required for a School Counselor (K-12) endorsement. (3-28-18) b. School Counselor - Basic (K-12) Endorsement. (3-28-18) i. Individuals serving as a school counselor pursuant to Section 33-1212, Idaho Code, shall be granted a Pupil Service Staff Certificate with a School Counselor - Basic (K-12) endorsement. The endorsement is valid for five (5) years or until such time as the holder no longer meets the eligibility requirements pursuant to Section 33-1212, Idaho Code. Six (6) semester credit hours are required every five (5) years in order to renew the endorsement. (4-11-19) ii. Individuals who received their endorsement pursuant to Section 33-1212, Idaho Code, prior to July 1, 2018, will be transitioned into the School Counselor - Basic (K-12) endorsement. Renewal date will remain the same as the initial credential.</p>
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	The program must include successful completion of seven hundred (700) clock hours of supervised field experience, seventy-five percent (75%) of which

	must be in a K-12 school setting. This K-12 experience must be in each of the following levels: elementary, middle/ junior high, and high school. Previous school counseling experience may be considered to help offset the field experience clock hour requirement
PIFWC Requirement Details	The program must include successful completion of seven hundred (700) clock hours of supervised field experience, seventy-five percent (75%) of which must be in a K-12 school setting. This K-12 experience must be in each of the following levels: elementary, middle/ junior high, and high school. Previous school counseling experience may be considered to help offset the field experience clock hour requirement
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	700 clock hours of supervised experience
PIFWC setting	75% of hours in each of the following: elementary, middle/junior high, and high school.
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Idaho School Counselor () PLC pre-education requirements.

DOES NOT meet Idaho School Counselor ( ) PLC pre-education requirements.

Additional information is needed to make determination:

Idaho School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 04/06/20**

Dean Review:

**APPROVAL DEAN 04/07/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 04/09/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review