

Memorandum

March 17, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counseling Director () in the state of New Hampshire below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	New Hampshire
Professional Licensure/Certification Title	School Counseling Director
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	New Hampshire Department of Education Bureau of Credentialing
PLC Agency Address (Address)	101 Pleasant Street
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Concord NH 03301-3860
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(603) 271-3494
PLC Agency Contact Email	
PLC Agency Website URL	https://www.education.nh.gov
Link to Rules/Regulations/Statutes	http://www.gencourt.state.nh.us/rules/state_agencies/ed500.html
Link to Agency Regulations	https://www.education.nh.gov/who-we-are/division-of-educator-support-and-higher-education/bureau-of-credentialing
Parent Agency Name	New Hampshire Department of Education
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	Ed 507.07 School Counselor. (a) An individual shall have the following entry level requirements to be a certified school counselor: (1) Have completed a state board of education approved school counseling collegiate program at the master's degree level or higher; or (2) Have acquired the competencies, skills, and knowledge of a school counselor through: a. Completion of courses related to school counseling at the master's degree level or higher and completion of a counseling internship in a public school setting; or b. Experience in comparable positions in school counseling or other master's level or higher professions closely related to school counseling. (b) A candidate for certification as a school counselor shall have the following skills, competencies, and knowledge in the following areas: (1) In the area of

comprehensive school counseling programs, skills that the candidate demonstrates to: a. Align the school counseling program with school district mission and goals; b. Design, develop, implement and evaluate a school counseling program based on state and national models; c. Include and implement career, academic, and personal-social competencies for student learning; d. Integrate the program into a total school curriculum; e. Develop and implement a school counseling calendar; f. Use data for program design to be responsive to school needs; and g. Apply knowledge of state standards to program goals; (2) In the area of foundations of school counseling, knowledge and skills that include: a. Legal and professional standards, including the national American School Counselor Association (ASCA) standards; b. ASCA ethical standards including confidentiality in a school setting; c. Collaboration, teamwork and supervision and the ability to apply self-awareness; d. Basic counseling skills and techniques; e. The ability to translate counseling theory into the practice of school counseling; f. The ability to apply a knowledge of human growth & development to the school counseling program; g. The ability to build a school counseling program that includes the student domains of academic, career, and personal-social; and h. Multicultural counseling competencies; (3) In the area of management of school counseling, the ability to: a. Use data to analyze current program needs; b. Use technology in school counseling, record-keeping, and student information systems; c. Formulate, follow and evaluate student, school, and community needs; d. Manage and address the cyclical needs of students, including the cyclical nature of the school year; e. Gather data and translate data into understandable reports for others including state, colleges, town, teachers, students, and teams; f. Communicate about the counseling program to students, teachers, school boards, administrators, and parents; g. Participate in, and or build and implement a counselor evaluation system; h. Build leadership skills in self and others; and i. Develop and participate in an advisory committee to the school counseling program; (4) In the area of delivery of the school counseling program, the skills and abilities to: a. Develop and

	<p>implement curriculum that is for all students; b. Apply effective short-term individual and group counseling; c. Develop and apply crisis prevention and response; d. Understand and utilize current research and practices in counseling theories, family systems, human development, and community needs; e. Address student needs for college and career readiness knowledge and skills; and f. Apply presentation skills and group management; and (5) In the area of accountability, knowledge, skills, and application in: a. Research and assessment; b. Scheduling and graduation requirements; c. Counselor-to-student ratios; d. Data-gathering for accountability; e. Advocacy of the role of school counselor; f. Advocacy of the school counseling program including the ability to report yearly, to relevant partners, on the effect of the school counseling program on attendance, behavior, and student learning outcomes; g. Self-reflection and peer supervision; and h. Management of one's own continuing professional development.</p>
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Other: Not specified
PIFWC Required to be eligible for PLC	Not specified
PIFWC Requirement Details	Not specified

Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	Yes
1. Examination Title	PRAXIS Core Academic Skills
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

- Meets New Hampshire School Counseling Director () PLC pre-education requirements.
- DOES NOT meet New Hampshire School Counseling Director () PLC pre-education requirements.
- Additional information is needed to make determination:

New Hampshire School Counseling Director () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

APPROVAL CHAIR 03/24/20

Dean Review:

APPROVAL DEAN 03/25/20

Associate VPAA Review:

APPROVAL GRAD/VPAA 03/26/20

Website disclosure pages updated.

Director, Online & Continuing Education Review