

## Memorandum

March 17, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of New Jersey below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	New Jersey
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	New Jersey Department of Education
PLC Agency Address (Address)	PO Box 500
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Trenton NJ 08625-0500
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(609) 376-3500
PLC Agency Contact Email	
PLC Agency Website URL	<a href="https://www.nj.gov/education/license/">https://www.nj.gov/education/license/</a>
Link to Rules/Regulations/Statutes	
Link to Agency Regulations	<a href="https://www.nj.gov/education/license/endorsements/2702S.pdf">https://www.nj.gov/education/license/endorsements/2702S.pdf</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No
URL for approval process information	

Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	48 semester hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	<p>Required Graduate Study ≠ 48 graduate semester-hour credits including the specified areas of study below. 18 credits Counseling to include a course in each of the following areas: if Theory and procedures in individual &amp; group guidance if Counseling and interviewing techniques if Career counseling (vocational guidance) 3 credits in Testing &amp; Evaluation 6 credits in Psychology 3 credits in Sociological Foundations Suggestions include: Multicultural Counseling; Educational sociology; Social problems, juvenile delinquency law, and family; or Urban sociology 3 credits in community agencies, organizations, and resources 3 credits in Statistics or Research methods 6 credits in Supervised Counseling Practicum in a school setting. Please be advised that 6 credits in a Supervised School Counseling Practicum must be completed in a school setting. A clinical setting will not be accepted. When you complete this requirement, please submit</p>

	<p>along with your official transcript an original letter from the School Counseling Department Chairperson at the college or university to verify in which setting the practicum experience was completed. 6 Elective credits in any of the following topics: education; counseling; testing &amp; evaluation; psychology; sociological foundations; statistics &amp; research methods; curriculum development; program planning; guidance; measurement; vocational education; learning disabilities; human relations; or group process theory and procedures. All graduate credits must appear on a regionally accredited 4-year college/university transcript.</p>
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	<p>6 credits in Supervised Counseling Practicum in a school setting. Please be advised that 6 credits in a Supervised School Counseling Practicum must be completed in a school setting. A clinical setting will not be accepted. When you complete this requirement, please submit along with your official transcript an original letter from the School Counseling Department Chairperson at the college or university to verify in which setting the practicum experience was completed.</p>
PIFWC Requirement Details	<p>6 credits in Supervised Counseling Practicum in a school setting. Please be advised that 6 credits in a</p>

	Supervised School Counseling Practicum must be completed in a school setting. A clinical setting will not be accepted. When you complete this requirement, please submit along with your official transcript an original letter from the School Counseling Department Chairperson at the college or university to verify in which setting the practicum experience was completed.
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	6 credits
PIFWC setting	School setting
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets New Jersey School Counselor () PLC pre-education requirements.

DOES NOT meet New Jersey School Counselor () PLC pre-education requirements.

Additional information is needed to make determination:



Not sure what they mean by 3 cr. in community agency, organization, or resources.

New Jersey School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 03/24/20**

Dean Review:

**APPROVAL DEAN 03/25/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 03/26/20**

---

Website disclosure pages updated.

Director, Online & Continuing Education Review