



northern *State* university

Continuity of Instruction Plan RE: COVID-19 Coronavirus March 6, 2020

Northern State University officials are regularly monitoring the evolving global public health outbreak known as COVID-19. The health and safety of our community is our top priority. The University is providing updated information on COVID-19 at <https://northern.edu/coronavirus>.

How will Northern State University classes continue to operate if the University must close due to a local outbreak?

In the case of disruption to instruction, Northern State University will operate from a **teach from home, learn from home, work from home** model. Instruction will continue. Faculty and students will need internet access. Additional online resources to support teaching from home will be found at www.northern.edu/IT starting the week of March 16, 2020. Tutorials for using D2L, Zoom, and Panopto will be available at this site.

During a disruption, Northern State University will continue teaching and learning by:

- Faculty will communicate with students primarily through D2L to inform them of alternative lectures, digital resources, instructions, assignments, and exams. Faculty will clearly state expectations and outline all alternative plans for the course on D2L so students understand expectations.
- Faculty and students will increase their availability by email to maintain communication.
- Faculty will communicate opportunities for virtual office hours as well as the University's plans for access to online support for tutoring, advising, library, and technology.

After a disruption, Northern State University faculty will:

- Notify students through D2L of when classes will resume on campus, where and how course material will pick up on the first day back in the classroom, and when they will hold additional office hours to help students prepare for exams or catch up on material.
- Increase their availability by email to maintain communication with students.

Students who are ill from COVID-19, serving as care takers, or do not have home access to the internet will be assisted on a case by case basis. Students who cannot, for one of these reasons, learn from home should contact: provost@northern.edu.